**BDAI Board Meeting | MINUTES**

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| **Meeting Called By** | **Tom Bousamra** | **Board Members Present**: Tom Bousamra, Ruth Anderson, Ruth Cilke, David Clinton, Toni Stanfield, Charles Rand, Darcie Pickren, Marybeth Novak, Kathy Sanders, Nancy Bryant, Jill Zofia  **Board Members Absent**: Diana Bauer  **Guests**: Patty Steele, Suzanne Prentice, Mardi Link |
| **Type of Meeting** | **Monthly Meeting** |
| **Facilitator** | **Tom Bousamra** |
| **Secretary** | **Ruth Cilke** |

**September, 17, 2019| 6:00pm | CRS Office,2240 South** Airport Rd. Traverse City, Michigan

Approval of August 20, 2019 Minutes: Ruth Ann motion to approve, Dave seconded. Motion carried.

Treasurer’s report: Current balance is $3633.85

Old Business

* Darcie motion with second by Mary Beth that Kathy create a digital tracking system using BDAI

g-mail to capture volunteer hours. Motion carried.

* The pre-stamped envelopes were delivered to the jail to be passed to Chaplain Tina.
* Mental health committee will pursue contact with probation officers and community corrections as part of 2020 strategic plan.
* Revising the family guidelines information placed in the jail lobby will also be carried over to 2020 plans.
* Reminder: Ruth Anderson is our BDAI representative to the FAN meetings

New Business

* Dave made a motion to cancel the regular board meeting for October. Ruth Ann seconded. Motion carried with one nay.
* **Strategic Planning Retreat**: November 19th at Tom’s house, 13482 S. High Point Drive.

Ms. Waechter, a strategic planner, has offered her services pro bono to BDAI. Time 1-5 pm with potluck supper after the session.

* FUND DEVELOPMENT COMMITTEE: Ruth Ann reported that she and Nancy Bryant met September 6th. Mary Beth and Joan Post Brown are also part of this committee. More members are welcome. Fund Development will be a topic for strategic planning.
* BDAI Facebook and website: We now have pay-pal on the website [www.bdaiconnect.org](http://www.bdaiconnect.org). Discussion and explanation that Facebook has a group account and a page account. Ruth Ann made a motion that we boost coverage by granting $50 purchase to promote our FB account. Toni seconded. Motion carried.
* Ruth Ann made a motion to add Kathy Sanders as a new board member. Dave seconded. Motion carried. She will join Communication and Advocacy.
* Mary Beth will be happy to send thank you letters for donations. Ruth C. started a template and shared it. (to be modified)
* Jill updated the board on Coach training occurring September 27th at the Governmental Center.
* Toni reported that she has a meeting with Joanie Blamer (CMH) Monday September 23 to discuss ideas for promoting mental health residential treatment.
* Next Family support dinner coming up October 1st. SF in charge. How can we recruit high school students to help with the children – perhaps as part of their community service activity?
* Charles submitted the Communication and Advocacy report and encouraged board members to do posts, “likes” and “follows” on our Facebook page.

**October 3, 2019 public forum**

* Toni made motion to use treasury funds to support our keynote speaker, Hakim Crampton. Nancy seconded. Cherry Tree hotel cost for October 3, $100 gas card, and $200 stipend. Motion carried.
* Refreshments for event discussed.
* Discussion ensued regarding Mike’s latest press release. Darcie requested that her quote be removed. Toni so moved with Ruth Ann seconding and motion carried to remove her quote but accept the press release
* Ruth Ann will contact Ann Grizzel (sp?) from FAN about how they engaged high school students to video tape.

NEXT OFFICIAL MEETING WILL BE NOVEMBER 19, 2019 AT TOM’S HOUSE FOR STRATEGIC PLANNING PURPOSES. 1-5 PM WITH POTLUCK FOLLOWING.